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Description automatically generated

Ffederasiwn Cwrt Henri, Ffairfach a Talyllychau

Pennaeth/ Headteacher – Mrs Sian Davies

DaviesS878@hwbcymru.net

Penaethiaid Cynorthwyol / Assistant Headteacher

Mrs L Williams / Mrs A Morgan / Miss A Walker

01558 668588 / 01558 822796 / 01558 685356

**Gwyliau yn ystod amser ysgol / Holidays during School Time**

**Cais am Ganiatâd Swyddogol / Application for Authorised Absence**

Mae absenoldeb yn ystod amser ysgol yn amharu ar addysg eich plentyn / *Absences during school time harm your child’s education*

|  |  |
| --- | --- |
| **Enw’r Plentyn / Child’s Name** | **Dosbarth / Class** |
| 1. |  |
| 2. |  |
| 3. |  |

Dyddiau’r gwyliau / Holiday Dates

O/From \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_hyd at/to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lleoliad y gwyliau / Holiday location \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rheswm / Reason \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rwy’n gwneud cais am ganiatâd i’r absenoldebau uchod / I apply for the above absence(s) to be authorized

Arwyddwyd / Llofnod \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dyddiad/Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **At ddefnydd yr ysgol / For School Use Only** | | | |
|  | **Plentyn 1** | **Plentyn 2** | **Plentyn 3** |
| Cyfanswm absenoldebau eleni / Total absences this year |  |  |  |
| % Presenoldeb / Attendance % |  |  |  |
| Caniatâd am yr absenoldeb? / Holiday Authorised? |  |  |  |
|  |  |  |  |

Rhoir caniatâd am absenoldeb gwyliau i’ch plentyn / Your children’s absence for holidays will be authorised.

Ni roir caniatâd am absenoldeb gwyliau i’ch plentyn / Your children’s absence for holidays will not be authorised.

|  |  |
| --- | --- |
| **Rheswm / Reason** | |
| Mae’n fwy na’r cyfanswm a ganiateir am y flwyddyn (10 diwrnod) / It exceeds the total allowable |  |
| Mae mwy na 10% o absenoldebau heb ganiatâd eisioes ar y ffeil / There are more than 10% unauthorized absences on file  . |  |
| Mae presenoldeb eich plentyn yn annerbynniol o isel eisioes / Your child’s attendance is already unacceptably low. |  |
| Mae’r dyddiadau yn gwrthdaro gyda phrofion neu asesiadau pwysig / The dates coincide with important tests or assessments. |  |

 Arwyddwyd / Llofnod \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pennaeth